

CONDITION FOR APPROVAL FORM
(TO ACCOMPANY LEGISLATION)

COMMITTEE: Finance/Executive

DATE: 3/10/10

ORDINANCE # _____ RESOLUTION # 10-R-0476

REQUESTED BY: Committee (Willis)

DIRECTED TO: CFO

NATURE OF CONDITION FOR APPROVAL:

Provide info on cost to purchase equipment

WHEN IS THIS INFORMATION DUE, AND TO WHOM?

Prior to 3/15/10

WILL THIS RESULT IN AN AMENDMENT TO THE LEGISLATION?

YES () NO ()

WILL THIS RESULT IN A SUBSTITUTE TO THE LEGISLATION?

YES () NO ()

HAS THIS INFORMATION BEEN RECEIVED? YES () NO ()

DATE OF RECEIPT: _____

A RESOLUTION BY

FINANCE/EXECUTIVE COMMITTEE

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE CHIEF PROCUREMENT OFFICER TO UTILIZE GEORGIA STATE CONTRACT #GTA000119 TO LEASE ONE (1) BIZHUB 950 AND ONE (1) BIZHUB 452 COPIERS FROM KONICA MINOLTA BUSINESS SOLUTIONS FOR A PERIOD OF SIXTY (60) MONTHS, ON BEHALF OF THE DEPARTMENT OF FINANCE, IN A TOTAL AMOUNT NOT TO EXCEED ONE HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED DOLLARS (\$147,300.00); ALL COSTS SHALL BE CHARGED TO AND PAID FROM 1001 (GENERAL FUND), 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT), 5051(WATER & WASTEWATER REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT) 5501(AIRPORT REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT); AND FOR OTHER PURPOSES.

WHEREAS, the Department of Finance desires to lease one (1) Bizhub 950 copier and one (1) Bizhub 452 copier to perform photocopy and printing services for daily operational needs of the the Department of Finance; and

WHEREAS, pursuant to section 2-106 of the City's Procurement and Real Estate Code, the Chief Procurement Officer may purchase supplies, services or construction items through contracts established by the purchasing division of the State where such contracts and contractors substantially meet the requirements of the Procurement and Real Estate Code; and

WHEREAS, the Chief Financial Officer and the Chief Procurement Officer recommend utilizing the State of Georgia Contract #GTA000119 with KONICA MINOLTA BUSINESS SOLUTIONS to lease one (1) Bizhub 950 copier and one (1) Bizhub 452 copier for a period of sixty (60) months in an amount not to exceed one hundred forty seven thousand three hundred dollars (\$147,300.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Chief Procurement Officer is hereby authorized to utilize the State of Georgia Contract #GTA 000119 with KONICA MINOLTA BUSINESS SOLUTIONS, pursuant to section 52-1606 of the City of Atlanta code of Ordinances to lease for a period of sixty (60) months one (1) Bizhub 950 copier and one (1) Bizhub 452 copier to provide photocopy and printing services for the Department of Finance in an amount not to exceed one hundred forty seven thousand three hundred dollars (\$147,300.00).

BE IT FURTHER RESOLVED, that the term of the agreement is for sixty (60) months.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of the Contract for execution by the mayor.

BE IT FURTHER RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under said agreement until it has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered to KONICA MINOLTA BUSINESS SOLUTIONS.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from 1001 (General Fund), 100201 (DOF Budget/Fiscal Policy) 1513000 (Budget) 5223202 (Operational Lease/Rental Equipment), 5051(Water & Wastewater Revenue Fund) 100201 (DOF Budget/Fiscal Policy) 1513000 (Budget) 5223202 (Operational Lease/Rental Equipment) 5501(Airport Revenue Fund) 100201 (DOF Budget/Fiscal Policy) 1513000 (Budget) 5223202 (Operational Lease/Rental Equipment); and for other purposes.



KONICA MINOLTA

For office use only (Check one): ☐ Branch ☐ Windsor ☐ St. Petersburg

Premier Advantage Agreement

APPLICATION NUMBER

AGREEMENT NUMBER

This Premier Advantage Agreement ("Agreement") is written in "Plain English". The words **you** and **your** refer to the customer (and its guarantors). The words **Lessor**, **we**, **us** and **our** refer to Konica Minolta Premier Finance, a program of Konica Minolta Business Solutions U.S.A., Inc., its subsidiaries and affiliates. (Supplier)

CUSTOMER INFORMATION

FULL LEGAL NAME City of Atlanta, Finance; Budget & Fiscal Policy			STREET ADDRESS 68 Mitchell Street, S.W., 10 TH Floor	
CITY Atlanta	STATE GA	ZIP 30303	PHONE 404 330 6944	FAX
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	E-MAIL	
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)				

CUSTOMER CONFIDENCE GUARANTEE

Konica Minolta Business Solutions agrees to maintain the Equipment in good operating condition providing necessary maintenance service and parts for routine repairs. If our Service Representative is unable to repair the equipment covered under this guarantee, we shall provide, at no charge, an equivalent replacement.



MAKE/MODEL NO./ACCESSORIES

SERIAL NO.

STARTING METER

Bizhub PRO 950		0
Bizhub C 452		0

TERM AND PAYMENT SCHEDULE

60 (mos.)	Monthly Payments of \$ 2,455.00 (plus applicable taxes)	Security Deposit \$ 0 (plus applicable taxes)
Payment includes 40,000	B&W pages per month	Overages billed monthly at \$ 0.0082 per B&W page
Payment includes 1,500	Color pages per month	Overages billed monthly at \$ 0.0714 per Color page

END OF LEASE OPTIONS: You will have the following options at the end of the original term, provided the Lease has not terminated early and no event of default under the Lease has occurred and is continuing: 1. Purchase the Equipment for the Fair Market Value as determined by us. 2. Renew the Lease per paragraph 1 (on reverse). 3. Return Equipment as provided in Paragraph 6 (on reverse).

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT: THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

Konica Minolta Premier Finance		
DATED	LESSOR	SIGNATURE
		TITLE

CUSTOMER ACCEPTANCE

By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

	X	
DATED	FULL LEGAL NAME OF CUSTOMER (as referenced above)	SIGNATURE
		TITLE

FEDERAL TAX I.D. #

PRINT NAME

CONTINUING GUARANTY

As additional inducement for us, Konica Minolta Premier Finance to enter into the Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantees that the customer will make all payments and meet all obligations required under this Agreement and any supplements fully and promptly. You agree that we may make other arrangements including compromise or settlement with you and you waive all defenses and notice of those changes and presentment, demand, and protest and will remain responsible for the payment and obligations of this Agreement. We do not have to notify you if the customer is in default. If the customer defaults, you will immediately pay in accordance with the default provision of the Agreement all sums due under the terms of the Agreement and will perform all the obligations of the Agreement. If it is necessary for us to proceed legally to enforce this guaranty, you expressly consent to the jurisdiction of the court set out in paragraph 15 and agree to pay all costs, including attorneys fees incurred in enforcement of this guaranty. It is not necessary for us to proceed first against you before enforcing this guaranty. By signing this guaranty, you authorize us to obtain credit bureau reports for credit and collection purposes.

	X	
PRINT NAME OF GUARANTOR	SIGNATURE (NO TITLES)	DATED

See reverse side for additional terms and conditions

1. **LEASE AGREEMENT:** You agree to lease from us the personal property described under "MAKE/MODEL/ACCESSORIES" and as modified by supplements to this Agreement from time to time signed by you and us (such property and any upgrades, replacements, repairs and additions referred to as "Equipment") for business purposes only. You agree to all of the terms and conditions contained in this Agreement and any supplement, which together are a complete statement of our Agreement regarding the listed equipment ("Agreement") and supersedes any purchase order or outstanding invoice. This Agreement may be modified only by written Agreement and not by course of performance. This Agreement becomes valid upon execution by or for us. The "Billing Date" of this Agreement will be the twentieth (20th) day following installation. You agree to pay a prorated amount of 1/30th of the monthly payment times the number of days between the installation date and the Billing Date. This Agreement will continue from the Billing Date for the Term shown and will be extended automatically for successive one (1) month terms unless you (a) send us written notice, between ninety (90) days and one hundred fifty (150) days before the end of any term, of your decision to return or purchase the Equipment or renew this Lease or (b) you do not purchase or return the Equipment, as specified in your notice, within 10 days after the end of the term. Leases with \$1.00 purchase options will not be renewed. THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY UPWARD OR DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT EXCEEDS OR IS LESS THAN THE ESTIMATE PROVIDED TO LESSEE. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You authorize us to insert or correct missing information on this lease including your proper legal name, serial numbers, other numbers describing the Equipment and other omitted factual matters. You agree to provide updated annual and/or quarterly financial statements to us upon request.

2. **RENT:** Rent will be payable in installments, each in the amount of the Monthly Payment (or other periodic payment) shown plus any applicable sales, use and property tax. If we pay any tax on your behalf, you agree to reimburse us promptly along with a processing fee. You will pay the security deposit on the date you sign this Agreement. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period or as otherwise agreed. We will have the right to apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. Your obligation to make all Monthly Payments (or other periodic payment) hereunder is absolute and unconditional and you cannot withhold or offset against any Monthly Payments (or other periodic payment) for any reason.

3. **MAINTENANCE AND SUPPLIES:** The charges established by this Agreement include payment for the use of the designated Equipment and accessories, maintenance by Supplier including inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation, as well as toner, developer, copy cartridges and pm kits. All supplies are the property of Supplier until used. If Your use of supplies exceeds the typical use pattern (as determined solely by Supplier) for these items by more than 10%, or should Supplier, in its sole discretion, determine that Supplies are being abused in any fashion, You agree to pay for such improper or excess use. Paper must be separately purchased by you. A page is defined as one meter click and varies by page size as follows: 8.5"x11" = 1 click, 11"x17" = 2 clicks, 18"x27" = 3 clicks, 27"x36" = 4 clicks and 36"x47" = 5 clicks. You agree to provide Supplier free and clear access to the equipment and Supplier will provide labor or routine, remedial and preventive maintenance service as well as remedial parts. All part replacements shall be on an exchange basis with new or refurbished items. Emergency service calls will be performed at no extra charge during normal business hours (defined as 8:30am to 5:00pm, Monday through Friday, exclusive of holidays observed by Supplier). Overtime charges, at Supplier's current rates, will be charged for all service calls outside normal business hours. Supplier will not be obligated to provide service or repairs in the event of misuse or casualty and will charge you separately if such repairs are made. If necessary, the service and supply portion of this Agreement may be assigned. We may charge you a Supply Freight Fee to cover our costs of shipping supplies to you.

4. **OWNERSHIP OF EQUIPMENT:** We are the Lessor of the Equipment and have sole title (unless you have a \$1.00 purchase option) to the Equipment (excluding software). You agree to keep the Equipment free and clear of all liens and claims.

5. **WARRANTY DISCLAIMER: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABLE. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US.**

6. **LOCATION OF EQUIPMENT:** You will keep and use the Equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, if you do not purchase the Equipment, you will return the Equipment to a location we specify at your expense, in retail resalable condition (normal wear and tear acceptable), full working order, and in complete repair.

7. **LOSS OR DAMAGE:** You are responsible for the risk of loss or for any destruction of or damage to the Equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will then pay to us the present value of the total of all unpaid Monthly Payments (or other periodic payments shown) for the full Agreement term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at six percent (6%) per year. Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney in fact to execute in your name any insurance drafts or checks issued due to loss or damage to the Equipment.

8. **COLLATERAL PROTECTION AND INSURANCE:** You are responsible for installing and keeping the Equipment in good working order. Except for ordinary wear and tear, you are responsible for protecting the Equipment from damage and loss of any kind. If the Equipment is damaged or lost, you agree to continue to pay the amounts due and to become due hereunder without setoff or defense. During the term of this Agreement, you agree that you will (1) insure the equipment against all loss or damage naming us as loss payee; (2) obtain liability and third party property damage insurance naming us as an additional insured; and (3) deliver satisfactory evidence of such coverage with carriers, policy forms and amounts acceptable to us. All policies must provide that we be given thirty (30) days written notice of any material change or cancellation. If you do not provide evidence of acceptable insurance, we have the right, but no obligation, (a) to obtain insurance covering our interest (and only our interest) in the Equipment for the lease term, and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. In that event you will be required to pay us an additional amount each month for the insurance premium and an administrative fee. The cost may be more than the cost of obtaining your own insurance. You agree that we, or one of our affiliates, may make a profit in connection with the insurance we obtain. You agree to cooperate with us, our insurer and our agent in the placement of coverage and with claims or, (b) we may waive the insurance requirement and charge you a monthly property damage surcharge in the amount of .0035 of the original equipment cost to cover our credit risk, administrative costs and other costs and on which we may make a profit. If you later provide evidence that you have obtained acceptable insurance, we will cancel the insurance we obtained or cease charging the surcharge.

9. **INDEMNITY:** We are not responsible for any loss or injuries caused by the installation or use of the Equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury caused by the Equipment.

10. **TAXES AND FEES:** You agree to pay when invoiced all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. You agree to (a) reimburse us for all personal property taxes which we are required to pay as Owner of the Equipment or to remit to us each month our estimate of the monthly equivalent of the annual property taxes to be assessed. If you do not have a \$1.00 purchase option, we will file all personal property, use or other tax returns and you agree to pay us a processing fee for making such filings. You agree to pay us up to \$75.00 on the date the first payment is due as an origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit and is subject to applicable taxes.

11. **ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT.** We may sell, assign, or transfer this Agreement and/or the Equipment without notice. You agree that if we sell, assign, or transfer this Agreement and/or the Equipment, the new lessor will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new Lessor will not be subject to any claims, defenses, or set offs that you may have against us whether or not you are notified of such assignment.

12. **DEFAULT AND REMEDIES:** If you do not pay any lease payment or other sum due to us or other party when due or if you break any of your promises in the Agreement or any other Agreement with us, you will be in default. If any part of a payment is more than 3 days late, you agree to pay a late charge of 10% of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may do any one or all of the following (a) instruct Supplier to withhold service, parts and supplies and / or void the Customer Confidence Guaranty; (b) retain your security deposit; (c) terminate or cancel this Agreement and require that you pay (1) the accelerated unpaid balance of this Agreement (discounted at 4%); (2) the amount of any purchase option and if none is specified, 20% of the original Equipment cost which represents our anticipated residual value in the Equipment; (3) and return the Equipment to us to a location designated by us. We may recover interest on any unpaid balance at the rate of 8% per annum. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Lessor or its Assignee or any other law. You agree to pay our reasonable costs of collection and enforcement, including but not limited to attorney's fees and actual court costs relating to any claim arising under this Agreement including, but not limited to, any legal action or referral for collection. If we have to take possession of the Equipment, you agree to pay the cost of repossession. The net proceeds of the sale of any repossessed Equipment will be credited against what you owe us. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE FOR ANY CONSEQUENTIAL INDIRECT OR INCIDENTAL DAMAGES FOR ANY REASON WHATSOEVER. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. All of our rights are cumulative. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive lessee's rights under Article 2A (508-522) of the UCC.

13. **UCC FILINGS:** You grant us a security interest in the Equipment if this Agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument in order to show our interest in the Equipment.

14. **SECURITY DEPOSIT:** The security deposit is non-interest bearing and is to secure your performance under this Agreement. Any security deposit made may be applied by us to satisfy any amount owed by you, in which event you will promptly restore the security deposit to its full amount as set forth above. If all conditions herein are fully complied with and provided you have not ever been in default of this Agreement per paragraph 12, the security deposit will be refunded to you after the return of the equipment in accordance with paragraph 6.

15. **CONSENT TO LAW, JURISDICTION, AND VENUE:** This Agreement shall be deemed fully executed and performed in the state of Lessor or its Assignee's principal place of business and shall be governed by and construed in accordance with its laws. If the Lessor or its Assignee shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees that any such matter may be adjudged or determined in any court or courts in the state of the Lessor or its Assignee's principal place of business, or in any court or courts in Customer's state of residence, or in any other court having jurisdiction over the Customer or assets of the Customer, all at the sole election of the Lessor. The Customer hereby irrevocably submits generally and unconditionally to the jurisdiction of any such court so elected by Lessor in relation to such matters. You waive trial by jury in any action between us.

16. **LESSEE GUARANTY:** You agree to submit the original of the Agreement documents with the security deposit to the Lessor via overnight courier the same day of the facsimile or electronic mail transmission of the signed lease documents. Should we fail to receive these originals, you agree to bound by the faxed or electronically mailed copy of this Agreement with appropriate signatures. Lessee waives the right to challenge in court the authenticity of a faxed or electronically mailed signed copy of this Agreement and the faxed or electronically mailed copy containing your faxed or scanned signature and our original signature shall be considered the sole original for all purposes, including without limitation, any enforcement action under paragraph 12.

17. **OVERAGES AND COST ADJUSTMENTS:** You agree to comply with any billing procedures designated by us, including notifying us of the meter reading on the Billing Date. If meter readings are not received, we reserve the right to estimate your usage and bill you for that amount. At the end of the first year of this Agreement and once each successive twelve month period, we may increase your payment, and the per page charge over the pages included (Overage) by a maximum of 10% of the existing charge.

18. **COMPUTER SOFTWARE:** Notwithstanding any other terms and conditions of this Agreement, you agree that as to software only: a) We have not had, do not have, nor will have any title to such software, b) You have executed or will execute a separate software license Agreement and we are not a party to and have no responsibilities whatsoever in regards to such license Agreement, c) You have selected such software and as per Agreement paragraph 5, WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR DEFECTIVE NATURE OF SUCH SOFTWARE, SYSTEMS INTEGRATION, OR OTHERWISE IN REGARDS TO SUCH SOFTWARE. CUSTOMER'S LEASE PAYMENTS AND OTHER OBLIGATIONS UNDER THIS LEASE AGREEMENT SHALL IN NO WAY BE DIMINISHED ON ACCOUNT OF OR IN ANY WAY RELATED TO THE ABOVE SAID SOFTWARE LICENSE AGREEMENT OF FAILURE IN ANY WAY OF THE SOFTWARE.

24712 - 09/29/2009

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

A. To be completed by Legislative Counsel:

Committee of Purview: Finance Executive Committee

Caption: A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE CHIEF PROCUREMENT OFFICER TO UTILIZE GEORGIA STATE CONTRACT #GTA000119 TO LEASE ONE (1) BIZHUB 950 AND ONE (1) BIZHUB 452 COPIERS FROM KONICA MINOLTA BUSINESS SOLUTIONS FOR A PERIOD OF SIXTY (60) MONTHS, ON BEHALF OF THE DEPARTMENT OF FINANCE, IN A TOTAL AMOUNT NOT TO EXCEED ONE HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED DOLLARS (\$147,300.00); ALL COSTS SHALL BE CHARGED TO AND PAID FROM 1001 (GENERAL FUND), 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT), 5051(WATER & WASTEWATER REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT) 5501(AIRPORT REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY 1513000 (BUDGET) 2553202 (OPERATIONAL LEASE/RENTAL EQUIPMENT); AND FOR OTHER PURPOSES.

Council Meeting Date: March 1, 2010

Requesting Dept.: Department of Finance

Lease of Bizhub 950 and Bizhub 452 Copiers, using Georgia State Contract # GTA000119, from Konica Minolta Business Solutions, through PNC Equipment Finance, for a period of sixty months, on behalf of the Office of Budget & Fiscal Policy, Finance Department , for a monthly cost of \$ 2,455.00, for hardware and maintenance".

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

Replaces and upgrades old copiers with new equipment at the same monthly rate.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Utilize Georgia State contract # GTA000119 to lease copiers
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** 60 months

4. Fund Account Center:

1001 (General Fund) 100201(DOF Budget/Fiscal Policy) 5223202 (Operational Lease/Rental Equipment)
1513000(Budget) 000000(Default) 00000.0000.00000000.00000000

5051 (Water & Wastewater Revenue) 100201 (DOF Budget/Fiscal Policy) 5223202 (Operational
Lease/Rental Equipment) 1513000 (Budget) 000000 (Default) 00000.0000.00000000.00000000

5501 (Airport Revenue) 100201(DOF Budget/Fiscal Policy) 5223202 (Operational Lease/Rental
Equipment) 1513000(Budget) 000000(Default) 00000.0000.00000000.00000000

5. Source of Funds: *Example: Local Assistance Grant* General Fund (1001); Airport Revenue Fund (5501); and Water & Wastewater Revenue Fund (5051)

6. Fiscal Impact: None.

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery: N/A

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

This Legislative Request Form Was Prepared By: R. Matis, submitted by LaShawn Gardiner, ext. 6449

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate contractual agreement on behalf of the Department of Finance with Konica Minolta Business Solutions in an amount not to exceed one hundred forty seven thousand three hundred dollars and no cents (\$147,300.00). All contract work shall be charged to and paid from fund account and center number: 1001 (General Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5051 (Water & Wastewater Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5501 (Airport Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment).

Council Meeting Date: **March 15, 2010**

Legislation Title: **Resolution authorizing the Chief Procurement Officer to utilize the State of Georgia Contract #GTA000119 with Konica Minolta Business Solutions for the lease of one (1) BIZHUB 950 copier and one (1) BIZHUB 452 copier for a period of sixty (60) months on behalf of the Department of Finance in an amount not to exceed one hundred forty seven thousand three hundred dollars and no cents (\$147,300.00). All contract work shall be charged to and paid from fund account and center number: 1001 (General Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5051 (Water & Wastewater Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5501 (Airport Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment).**

Requesting Department: **Department of Finance**

Contract Type: **N/A**

Source Selection:	State of Georgia GTA Contract # GTA000119
Bids/Proposals Due:	N/A
Invitations Issued:	N/A
Number of Bids/ Proposals Received:	N/A
Bidders/Proponents:	N/A
Justification Statement:	N/A
Background:	N/A
Fund Account Centers:	1001 (General Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5051 (Water & Wastewater Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment), & 5501 (Airport Revenue Fund), 100201 (DOF Budget/Fiscal Policy), 1513000 (Budget), 5223202 (Operational Lease/Rental Equipment).
Source of Funds:	N/A
Fiscal Impact:	N/A
Term of Contract:	N/A
Method of Cost Recovery:	N/A
Approval:	
DOF:	
DOL:	
Prepared By:	Patricia Lowe, Buyer
Contact Number:	404.330.6583

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE BYRD

Legislative Counsel (Signature): Jack Tilson

Contact Number: x6838

Originating Department: Department of Finance

Committee(s) of Purview: Finance Executive Committee

Council Deadline: February 23, 2010

Committee Meeting Date(s): March 9-10, 2010 Council Date: March 15, 2010

Commissioner Signature

Chief of Procurement

Chief of Staff Deadline February 26, 2010

CAPTION

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE CHIEF PROCUREMENT OFFICER TO UTILIZE GEORGIA STATE CONTRACT #GTA000119 TO LEASE ONE (1) BIZHUB 950 AND ONE (1) BIZHUB 452 COPIERS FROM KONICA MINOLTA BUSINESS SOLUTIONS FOR A PERIOD OF SIXTY (60) MONTHS, ON BEHALF OF THE DEPARTMENT OF FINANCE, IN A TOTAL AMOUNT NOT TO EXCEED ONE HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED DOLLARS (\$147,300.00); ALL COSTS SHALL BE CHARGED TO AND PAID FROM 1001 (GENERAL FUND), 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT), 5051(WATER & WASTEWATER REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY) 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT) 5501(AIRPORT REVENUE FUND) 100201 (DOF BUDGET/FISCAL POLICY 1513000 (BUDGET) 5223202 (OPERATIONAL LEASE/RENTAL EQUIPMENT); AND FOR OTHER PURPOSES
Mayor's Staff Only

Received by Mayor's Office:

(date)

Reviewed by:

(date)

Submitted to Council:

10 FEB 16 PM 4: 09

CITY OF ATLANTA
DEPT. OF PROCUREMENT